

WEST VIRGINIA DEPARTMENT OF HEALTH and HUMAN RESOURCES
Operator Certification Expense Reimbursement Grant
Six Month Reporting Period :October 1, 2004 to March 31, 2005
Report Date: May 16, 2005
West Virginia
FY 04-05

May 2005

ACTIVITY	DUE DATE	COMPLETED Yes /No / On-going	STATUS / COMMENTS
Describe Major progress, accomplishments and results during this reporting period.			
A. <u>Funding Amount for Administration /Management:</u> For payroll, overhead, and working with the vendors in implementing the work plan.	Sept 30, 2008	On-going	Staff continues to work on developing the contracts, researching informational data, obtaining training, along with other tasks to implement the items in the work plan.
B. <u>Outside e-Training Vendor Contract:</u> award a contract to a vendor for web based training (e-Training) for small system operators.	Sept 30, 2008	On-going	Contract has been awarded and signed with 360 Inc. to provide online operator training to Class I and Class II West Virginia Water supply system operators whose systems serve 3,300 or fewer. Contract attached.
C. <u>In-House Development:</u> Develop in-house internet training programs and purchase a web-based platform with the necessary software.	Sept 30, 2008	On-going	Staff currently reviewing and attending a review class on Web CT software that might be used as a web-based platform for e-training. Contract has been awarded and is on-going to develop a curriculum analysis and verification for class I water operators

			that will be used in the development of the in- house internet training programs. Contract attached.
D. <u>Backflow Prevention and Testing Program</u> : To implement a new certification program, Backflow Prevention Assembly Test(s). The training will allow operators who are already certified to meet continuing education requirements.	Sept 30, 2008	On-going	Proposal developed, waiting on signed contract and approval to provide training and refresher classes to Class I and Class II West Virginia Water supply system operators whose systems serve 3,300 or fewer.
Summarize cost expenditures and identify where these funds were used during this reporting period. Percentage (%) and dollar (\$) amount spent to date.	Sept 30, 2008	On-going	Grant amount of \$1,437,900 to administer a training expense reimbursement program for operators of community and non-transient non-community public water systems serving 3,300 or fewer people. This reporting period has had minimal cost associated with this program. Expenditures will begin when the work from the contracts is initiated and billing of services begins.
Describe Major progress, accomplishments and results during the next reporting period.			
A. <u>Funding Amount for Administration /Management</u> : For payroll, overhead, and working with the vendors in implementing the work plan.			Staff will continue to work on developing the contracts, providing oversight on signed contracts, researching informational data, obtaining training, along with other tasks to implement the items in the work plan.

B. <u>Outside e-Training Vendor Contract:</u> award a contract to a vendor for web based training (e-Training) for small system operators.			After review of the initial e-training program with 360 Inc. Explore the possibility of expanding the program with other vendors that offer online training.
C. <u>In-House Development:</u> Develop in-house internet training programs and purchase a web-based platform with the necessary software.			Developing a contract proposal to develop the in-house internet training programs and purchase a web-based platform with the necessary software.
D. <u>Backflow Prevention and Testing Program:</u> To implement a new certification program, Backflow Prevention Assembly Test(s). The training will allow operators who are already certified to meet continuing education requirements.			Provide oversight on the signed contract to provide training and refresher classes to Class I and Class II West Virginia Water supply system operators whose systems serve 3,300 or fewer.
Describe significant problems or delays, if any, and plans to overcome.			None at this time.
Describe any technical assistance needed from the Region or EPA HQ.			At this time, WVDHHR does not foresee any need for assistance from EPA Region III or headquarters.